Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – February 4, 2025
Whitcomb Hall
17 Main Street, Swanzey, NH

CALL TO ORDER

The meeting was called to order by Chair Sylvester Karasinski at 6:00 p.m. at Whitcomb Hall, Main Street, Swanzey, NH. Present were Selectmen Sylvester Karasinski, W. William Hutwelker III, and James Tempesta. Also present was Town Administrator Michael Branley and Town Counsel Cordell Johnston.

OTHERS PRESENT

MINUTES

- The regular meeting Minutes of January 29, 2025 were considered. There was a **motion** by Tempesta to approve the regular meeting Minutes of January 22, 2025. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***
- The nonpublic meeting Minutes #1 and #2 of January 29, 2025 were considered. There was a **motion** by Tempesta to approve the regular meeting Minutes of January 22, 2025. The motion was seconded by Hutwelker and there was no further discussion. All were in favor. ***Motion passed.***

CONSENT AGENDA

Motion was made by Tempesta to approve the Consent Agenda. There was a second by Hutwelker. There was no further discussion. All were in favor. ***Motion passed.***

- Payroll Manifest
- Payables Manifest
- Abatement # 2025-06 for Map/Lot 248/43/0/CG0/74
- Intent to Cut for Map 254 Lot 38-1
- Raffle Permit #2025-01 – Swanzey Cal Ripken League
- Employment Agreements with Joseph DiRusso & Eric Mattson
- Personnel Action Report(s)

NEW BUSINESS

Town Administrator Recruitment and Interim Services

The Board considered proposals from Municipal Resources Inc. and Rethink Local for interim Town Administrator and recruitment services.

Motion was made by Tempesta to select Rethink Local for interim Town Administrator and recruitment services and authorize the chairman to sign contract documents. There was a second by Hutwelker. There was no further discussion. All were in favor. ***Motion passed.***

Recurring Weekly Rental of Whitcomb Hall

The Board considered a request for a recurring rental of Whitcomb Hall to cook food for a food truck at Whitcomb Hall. Tempesta asked about licensing of the commercial kitchen and Branley said he was unsure. Tempesta agreed to contact the interested party and report back.

Town Administrator Transition
Hutwelker suggested the Board members serve as liaisons to departments during the Town Administrator transition, with Karasinski assigned to Recycling and Recreation, Tempesta assigned to Police and Public Works, and himself assigned to Town Hall and Fire Department. The Board agreed by consensus.

Deliberative Session Preparations
Branley stated the Moderator asked that the Board plan to move and second the articles and give a brief introduction and the Board discussed.

Karasinski recessed the meeting at 6:15 p.m., to be reconvened after the Deliberative Session.

Karasinski called the meeting back to order at 9:00 p.m.

Attorney Johnston stated that based on the amendment to Article 16 removing the appropriation the Selectmen should not make a recommendation on the article. Hutwelker wanted to make a recommendation, however Karasinski and Tempesta were opposed.

ADJOURNMENT
Motion to adjourn the meeting was made by Tempesta. The motion was seconded by Hutwelker without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 9:05 p.m.

Respectfully Submitted,

Michael T Branley, Town Administrator

Approved on February 12, 2025